

**LOGO
GOES
HERE**

Company Name

Address, City, Province, Postal code

Phone number

Company Registration Number:

VAT Registration Number:

INVOICE # 100

Date: Enter invoice date

BILL TO

JorDan Human Resources
Unit 2 Oaklane Office Park, 111 Grippen Road,
Bartlet, Boksburg, 1465
011 918 7470

FOR

Services Rendered

ITEM DESCRIPTION	AMOUNT	
Job Title Services @ "HOURLY RATE" x 163,33 Hours	R	-
Subtotal	R	-
VAT (15%)	R	-
TOTAL COST	R	-

Total amount (excl)

(if applicable, otherwise "0")

Payment to be made into:

Company banking details

If you have any questions concerning this invoice, use the following contact information:

Contact Name, Phone Number, Email

THANK YOU FOR YOUR BUSINESS!