

Employee Self Services (ESS)



Once you have been loaded onto the payroll you can now access your payslips as well as apply for leave using ESS.

Link to Register - <https://identity.yourhcm.com/Register>

We are excited to announce we have registered to a new feature on PaySpace – let's introduce you to our little self-service bot named **PACEY!**

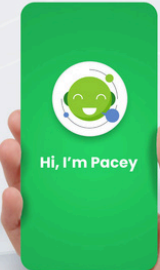
Pacey is available to assist you with viewing payslips in PDF or Text format, viewing leave balances, applying, and approving leave all via WhatsApp.

You are allowed five conversations per month; each conversation is valid for 24 hours. In that 24-hour conversation you can ask Pacey for as many payslips as needed or view and apply for leave just as many times.

Please follow these steps to add Pacey as a contact and get chatting:

Employee self-service now on WhatsApp

- ✓ Apply for leave
- ✓ Download Payslip
- ✓ View leave balances and more...




How do I register for Pacey?

- 1 Add Pacey as a contact on your phone using this number +27 10 824 0651 or scan this QR code here
- 2 Open WhatsApp and find the contact you added
- 3 Say "hi" to register and start chatting. Pacey will talk you through the process

Please note that you require your cell phone number and your national ID number to be captured on your employee profile, as Pacey will verify this information

